

Example: End-to-End Data Transfer Test Log

This is an example of a log that demonstrates the success or other status of a data transfer log. For each field, which you can create a log using another tool, you would document each test of the specific file that you are transmitting. Keeping these logs, including the history of your unsuccessful transfers, is your documentation that your interoperability methodology is on target.

Header Information

Field	Description
Test ID	Unique identifier for each test case
Test Name	Short descriptive name (e.g., ADT Feed: Patient Demographics Transfer)
Test Type	Interface / API / File-based / ETL / Stream
Source System	Originating system name
Target System	Destination system name
Data Domain	(e.g., Clinical, Financial, Member, Quality)
Environment	DEV / TEST / UAT / PROD
Test Owner	Person responsible for execution
Date Initiated	MM/DD/YYYY
Date Completed	MM/DD/YYYY

Execution Details

Step	Description	Expected Result	Actual Result	Pass/Fail	Evidence/Screenshot
1					
2					
3					

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Reconciliation Summary

Metric	Source Count	Target Count	Variance	Acceptable Threshold	Status

Issues & Resolutions

Issue ID	Description	Root Cause	Resolution	Date Closed	Owner

Sign-Off

Role	Name	Date	Signature